

# **Request for Proposal for Pest Control Services**



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## ANNOUNCEMENT

Titus County Hospital District d/b/a Titus Regional Medical Center (hereinafter referred to as “TRMC”) hereby invites proposals from qualified interested parties (hereinafter referred to as “Agency”, “Proposer” or “Proposers”) to provide Pest Control Services to TRMC, pursuant to the terms and conditions hereinafter set forth in or referred in this Request for Proposal (“RFP”).

The award shall be made at the sole discretion of TRMC to the Agency that best provides evidence of satisfactory qualifications and displays responsibility to fully meet the requirements as set forth by TRMC. Evidence of qualification and responsibility shall be furnished by the Agency as described in this RFP and will be reviewed by TRMC. The award shall not be made until TRMC has completed its review and verification of the Agencies qualifications.

TRMC reserves the right to reject any or all proposals and also reserves the right to decline the award to any or all Agencies. The submission of a proposal by any Agency does not by implication or expression commit TRMC to enter into an agreement with that Agency, or any other Agency. No agreement shall occur until a resolution formally approving such agreement has been enacted by TRMC and a written agreement has been executed.

TRMC will not be responsible for any costs incurred by an Agency in preparing, delivering or presenting responses to this RFP. Once submitted, Agency responses will be the property of TRMC and will not be returned.

By submitting an information package, the Agency represents that they have read and understand the RFP and are capable of fulfilling all requirements.

Proposals, subject to the terms and conditions stated herein, must be sent via email to the Key Contact listed below by December 22<sup>nd</sup> 2021 at 17:00 CST. The subject line should include “Pest Control Services RFP.”

### **Key Contact Information**

Reese Arnett  
Director of Materials Management  
[reese.arnett@titusregional.com](mailto:reese.arnett@titusregional.com)  
903-577-6161



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## Background

Titus Regional Medical Center (TRMC) is a 174 licensed bed (8 ICU beds), Level III Trauma Center located in East Texas. Average daily medical census is approximately 70-90 (seasonal) including an 8 bed ICU that runs an ADC of 4-6, with occupancy increasing due to the recent addition of a cardiac cath lab, a certified stroke program, and additional primary care providers. TRMC also provides maternal and pediatric services, inpatient rehabilitation and geriatric behavioral health services that are not a part of this RFP. TRMC is a Level III lead trauma center seeing approximately 25,000 patients per year, with an inpatient admission rate of approximately 18%. Approximately 1,000 babies are born at TRMC each year and our community boasts the largest volume pediatric practice in the region.

## Scope

Under the proposed agreement, the selected Agency will provide Pest Control Services according to TRMC's specifications listed below.

## Inquiries

We encourage inquiries and welcome the opportunity to answer questions from potential applicants. Questions submitted in writing will be returned within five business days. Written questions should be emailed to Reese Arnett at [reese.arnett@titusregional.com](mailto:reese.arnett@titusregional.com). Any oral communication shall be considered unofficial and non-binding with regard to this RFP.

## Scope of Responses

Interested Proposers must submit their responses to all sections of this RFP and include all requested information. Proposers who wish to send additional materials are welcome to do so, but these materials may not be considered in the evaluation process. All materials must be converted to one PDF file and submitted via email to [reese.arnett@titusregional.com](mailto:reese.arnett@titusregional.com).

## Confidentiality

Due to the competitive nature of this RFP, to the extent permitted by law, all Proposer responses will be confidential.

## Evaluation of Vendor Responses

TRMC has established a working group to review the documentation received in response to this RFP. During the review process, additional information may be required of the vendors and some vendors may be invited to present directly to the team.





RFP Schedule	
Deliverable	Date
RFP Launch Date	December 3 <sup>rd</sup> , 2021
RFP Due Date	December 22 <sup>nd</sup> , 2021
Notification of Selection	January 7 <sup>th</sup> , 2022
Contract Start Date	January 19 <sup>th</sup> , 2022

**Scope of Services**

Under the proposed agreement, the selected group will provide pest control services for TRMC’s facilities which includes the following locations and requirements:

1. TRMC requires pest control services for all its properties twice a week which includes all indoor and perimeter treatments.
2. Treatments for specific pests ie. Pigeons, crickets, Asian beetles, water bugs, roaches, ants, rodents, flies, etc.
3. TRMC locations needing coverage include: Main Hospital, Hospital Plant, Cancer Center, Medical Plaza, Flight Crew Quarters, Imaging Plus, Marketing Building, CCC, Center for Healthy Living, Dangerfield Clinic, Harts Bluff, and Family Care Center.
4. Hinton Building and the Coag Building outdoor perimeter treatments only.
5. As needed treatments ie. Bedbugs, ants, roaches, etc.
6. Maximum 2-hour response time for as needed treatments.
7. Provide service reports for all visits both scheduled and as needed treatments.

**Additional Information**

I hereby acknowledge that the above information is accurate and completed to the best of my knowledge.

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Title: \_\_\_\_\_

Organization: \_\_\_\_\_



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