

Request for Proposal for Medical Waste Disposal Services



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ANNOUNCEMENT

Titus County Hospital District d/b/a Titus Regional Medical Center (hereinafter referred to as “TRMC”) hereby invites proposals from qualified interested parties (hereinafter referred to as “Agency”, “Proposer” or “Proposers”) to provide Medical Waste Disposal Services to TRMC, pursuant to the terms and conditions hereinafter set forth in or referred in this Request for Proposal (“RFP”).

The award shall be made at the sole discretion of TRMC to the Agency that best provides evidence of satisfactory qualifications and displays responsibility to fully meet the requirements as set forth by TRMC. Evidence of qualification and responsibility shall be furnished by the Agency as described in this RFP and will be reviewed by TRMC. The award shall not be made until TRMC has completed its review and verification of the Agencies qualifications.

TRMC reserves the right to reject any or all proposals and also reserves the right to decline the award to any or all Agencies. The submission of a proposal by any Agency does not by implication or expression commit TRMC to enter into an agreement with that Agency, or any other Agency. No agreement shall occur until a resolution formally approving such agreement has been enacted by TRMC and a written agreement has been executed.

TRMC will not be responsible for any costs incurred by an Agency in preparing, delivering or presenting responses to this RFP. Once submitted, Agency responses will be the property of TRMC and will not be returned.

By submitting an information package, the Agency represents that they have read and understand the RFP and are capable of fulfilling all requirements.

Proposals, subject to the terms and conditions stated herein, must be sent via email to the Key Contact listed below by February 7th, 2019 at 17:00 CST. The subject line should include “Medical Waste Disposal Services RFP.”

Key Contact Information

Reese Arnett
Director of Materials Management
reese.arnett@titusregional.com
903-577-6161



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Background

Titus Regional Medical Center (TRMC) is a 174 licensed bed (8 ICU beds), Level III Trauma Center located in East Texas. Average daily medical census is approximately 70-90 (seasonal) including an 8 bed ICU that runs an ADC of 4-6, with occupancy increasing due to the recent addition of a cardiac cath lab, a certified stroke program, and additional primary care providers. TRMC also provides maternal and pediatric services, inpatient rehabilitation and geriatric behavioral health services that are not a part of this RFP. TRMC is a Level III lead trauma center seeing approximately 25,000 patients per year, with an inpatient admission rate of approximately 18%. Approximately 1,000 babies are born at TRMC each year and our community boasts the largest volume pediatric practice in the region.

The Environmental Services Department (EVS) at TRMC is looking for a vendor to handle their medical waste disposal needs.

Scope

Under the proposed agreement, the selected Agency will provide medical waste disposal services according to TRMC's specifications listed below.

Inquiries

We encourage inquiries and welcome the opportunity to answer questions from potential applicants. Questions submitted in writing will be returned within five business days. Written questions should be emailed to Reese Arnett at reese.arnett@titusregional.com. Any oral communication shall be considered unofficial and non-binding with regard to this RFP.

Scope of Responses

Interested Proposers must submit their responses to all sections of this RFP and include all requested information. Proposers who wish to send additional materials are welcome to do so, but these materials may not be considered in the evaluation process. All materials must be converted to one PDF file and submitted via email to reese.arnett@titusregional.com.

Confidentiality

Due to the competitive nature of this RFP, to the extent permitted by law, all Proposer responses will be confidential.

Evaluation of Vendor Responses





2001 N. Jefferson Ave. | Mount Pleasant, Texas 75455

TITUS REGIONAL MEDICAL CENTER

903.577.6000 | www.TitusRegional.com

TRMC has established a working group to review the documentation received in response to this RFP. During the review process, additional information may be required of the vendors and some vendors may be invited to present directly to the team.

RFP Schedule

RFP Schedule	
Deliverable	Date
RFP Launch Date	January 27, 2020
RFP Due Date	February 7, 2020
Notification of Selection	February 14, 2020
Contract Start Date	March 2, 2020

Specifications

A specifications list is available in Exhibit A regarding current services and preference on how to be billed for each.

Additional Information

I hereby acknowledge that the above information is accurate and completed to the best of my knowledge.

Name: _____

Date: _____

Title: _____

Organization: _____



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Exhibit A

Category	Description	Cost	Notes
Pharmaceutical Waste	Monthly Main Hospital		Flat Monthly Fee
	Monthly Off-Site		Flat Monthly Fee
	Record Retention Fee		Per Document
Regulated Medical Waste	Main Hospital - RMW Autoclave		Per Pound
	Off-Site Locations - RMW Autoclave		Per Pound or Per Container
	Main Hospital - RMW Incineration		Per Pound
	Off-Site Locations - RMW Incineration		Per Pound or Per Container
	Main Hospital - Minimum Pickup Charge		Clarify if service fee per location exists
	Off-Site Locations - Minimum Pickup Charge		Clarify if service fee per location exists
	Main Hospital - Record Retention Fee		Per Document
	Off-Site Locations - Record Retention Fee		Per Document
	Main Hospital - DOT RMW Training		Per month (includes 10 training credits)
Reusable Sharps Container	Monthly Main Hospital		Flat monthly rate
	Monthly Off-Site		Per container
	Record Retention Fee		Per Document
Controlled Substance	Monthly Main Hospital		Per Container (clarify if charged per month or per replacement)
	Record Retention Fee		Per Document



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