

TRMC Board of Managers

Minutes

September 25, 2023

The Titus County Hospital District Board of Managers met for a regularly scheduled meeting on Monday, September 25, 2023, immediately following the Called Board Meeting for Property Tax Hearing at 5:30 p.m. in the Williams Conference Room on the 3rd Floor of Titus Regional Medical Center in Mt. Pleasant, TX.

ATTENDEES: Don Lowry, Tony Rundles, Rob Holliday, Trent Abbott, Kevin Rose, Terry Scoggin (CEO), Dr. James Bove (COS), Dr. Milan Sekulic (TCOT Chief Physician Executive), and Dr. Will Hooks (CMO).

ADMINISTRATION: Patty Boeckmann, Kathy Griffis (remote), Andy Fortenberry and Jeff Drummond (legal)

VISITORS: Dr. Barjinder Singh, Garland Hutson and Laura Walsh

CALL TO ORDER: Don Lowry called the meeting to order at 5:30 p.m., welcomed everyone and certified a quorum.

Opening prayer was officiated by Brother Frank Stringham

The Pledge of Allegiance was led by Andy Fortenberry.

Dr. Barjinder Singh, Medical Oncologist joined CancerCARE at Titus this month. After being introduced to the Board of Managers, Dr. Singh provided a summary about himself and his family.

Break was taken at 5:45 p.m. to host a Called Meeting.

Board meeting resumed at 5:52 p.m.

CONSENT AGENDA:

Recommendations:

- I. Approval of minutes of the TCHD Regular Board Meeting – 8.28.23
- II. Approval of Amended Minutes of the TCHD Regular Board Meeting – 7.31.23
- III. Approval of Finance Committee Recommendation of minutes of the TCHD Board Finance Committee Meeting – 8.24.23
- IV. Approval of Updated TCHD Bank Signature Cards
- V. Approval of Board Resolution Supporting TRMC Stroke Program
- VI. Approval of Revisions to TRMC Code of Business Ethics and Conduct

Reports

- I. Executive Reports
- II. Current Month Hospital Stats

Don Lowry asked for a motion to approve the Consent Agenda listed items above.

- ❖ **Motion:** A motion was made by Rob Holliday and seconded by Trent Abbott to approve the listed Consent Agenda items. The motion carried with unanimous vote.

RECOMMENDATIONS/REPORTS:

Medical Staff Update

Dr. Bove reviewed the MEC Matrix update.

- ✎ The second issue of the Med Exec Monthly Bulletin should be ready for distribution tomorrow.
- ✎ The MEC Election process is underway:
 - Two roles on the ballot
 - Chief of Staff
 - Department Chief Hospital & Emergency Medicine
 - Proposed Nominating Committee Members to oversee the process
 - Dr. Henry, Chair
 - Dr. Mason
 - Dr. DeLisi
 - Dr. Pappas
 - Dr. Downie
 - Alternate: CMO

Medical Executive Committee (MEC) Recommendation for Medical Staff Appointments and Reappointments:

Dr. James Bove presented the September 2023 Medical Staff Appointments and Reappointments to the Board. There was no further discussion. Recommendation unanimously approved by the Board of Managers.

TRMC Quality Assurance/Performance Improvement Update:

CNO Quality Update

Kathy Griffis provided an update. Significant progress has been made in the clinical care areas. The ED Hospital QAPI is making great strides. The 1st COPD team met and set goals. They will meet every other month to standardize their care with best practices. TRMC is seeing an ED Disposition Time Reduction as Dr. Kinports and his team review patients and get them to the floor from the ED. From a patient experience aspect, Dr. Kinports contacts patients personally when negative remarks are received on surveys.

CMO Quality Update

Dr. Will Hooks agreed great strides have been made in this area since Dr. Kinports and his team of physicians came on board. Sepsis guidelines are well established, and we have a good process and need to hardwire. Patient Experience Scores are discussed individually with ED Physicians and patients by Dr. Kinports and closes the loop. Random audits are run by Suzanne Magee and Code Sepsis Committee reviews. It was suggested to have a community outreach regarding sepsis and our Lunch and Learn platform would be ideal.

Patient Experience

Slides of the current patient experience data were reviewed and discussion held.

Don Lowry asked for a motion to approve the TRMC Quality Assurance/Performance Improvement Update

- ❖ **Motion:** A motion was made by Tony Rundles and seconded by Kevin Rose to approve the TRMC Quality Assurance/Performance Improvement update. The motion carried with unanimous vote.

TCHD Board Education

Distribution and discussion of Trustee Guidebook: Navigating Rural Health Care Compliance. Don requested all members to review the booklet. Our COS, CMO and CPE as well as our Executive Leadership Team were provided with the booklet to review.

TRMC Health Equity Update

Terry Scoggin advised that two representatives from UT Tyler / CPAN (Child Psychiatry Access Network) would be at the next Titus County Wellness Coalition meeting on Wednesday, 9.27.23. EMS is doing a great job at community pop up events. Focus is on education to the community.

FINANCE REPORT:

Financial Report as of August 2023:

- 📄 The August 2023 Financials were presented by Andy Fortenberry.
- 📄 Gross revenue charges of \$30.6 million more than budget by \$923K and exceeded prior year by \$2.6 million. Net Operating Revenue of \$9.46 million was \$392K more than budget and \$363K more than prior year. Total Operating Expenses of \$10.2 million exceeded budget \$787K and increased \$332K from prior year.
- 📄 Bar graphs were presented showing Clinical Line Net Patient Revenue and Operating Expenses for the month of August 2023 as well as Fiscal YTD
- 📄 YTD Gross Revenue charges of \$317 million exceeded budget by \$5.9 million and prior year by \$25.2 million. Net Operating Revenue came in at \$99.0 million exceeded budget by \$3.5 million and improved \$6.0 million from prior year. Total Operating Expenses of \$108.2 million exceeded budget by \$5.7 million and increased \$7.2 million from prior year.
- 📄 Days Cash on Hand for the month of August were reviewed with the Board.

Don Lowry asked for a vote to approve the recommendation of the Board Finance Committee for the August 2023 Financials. The vote carried unanimously.

Discussion, Consideration and Approval of Finance Committee Recommendation to Approve First Amendment to Frauenshuh Development Agreement

Included in the Board packet was the First Amendment to the Frauenshuh Development Agreement. The Strategic Plan of the original agreement has been completed and this amendment will allow Frauenshuh to proceed with the pre-development activities as set out in the original Agreement.

Don Lowry asked for a vote to approve the recommendation of the Board Finance Committee for the approval of the First Amendment to the Frauenshuh Development Agreement. The vote carried unanimously.

NEW BUSINESS

Discussion, Consideration and Approval of Finance Committee Recommendation to Approve Fiscal 2024 Budget

Andy Fortenberry presented Fiscal 2024 Budget slides to the Board. (slides attached) Along with the financial summary comparisons from 2019 to present, the following Budget 2024 Assumptions were reviewed:

- ✚ Agency Staffing
- ✚ TCOT
- ✚ Merit
- ✚ Oncology
- ✚ 340B

Budget 2024 Opportunities not included were presented:

- ✚ Transition of FCC-MP, FCC-Daingerfield and FCC-Mt Vernon to RHC
- ✚ Change in Hospitalist model
 - restructuring
- ✚ Revenue Cycle
 - Improved revenue cycle initiatives are expected to increase net patient revenue
- ✚ Inpatient dialysis

Budget 2024 Risks/Stress Testing:

- ✚ Cancer Center
- ✚ Heart & Vascular Clinic / Cardiac Cath
- ✚ Hospitalist model
- ✚ Behavioral Health

Don Lowry asked for a vote to approve the recommendation of the Board Finance Committee for the approval of the Fiscal 2024 Budget. The vote carried unanimously.

Update on Rural Residency and Medical Student presence at Titus

TRMC has been meeting with the Arkansas College of Osteopathic Medicine (ARCOM) based in Fort Smith, Arkansas on opportunities related to a rural residency program. There is a need to start recruiting and building our own program by connecting with our local high schools and NTCC on medical students. There will be an intention to propose a rural residency program here at TRMC with an anticipated start date of 7.1.25. Currently, we are working with ARCOM to be a core site for medical students beginning 7.1.24.

Update on CancerCARE @ Titus Service Line

A detailed summary update on the Cancer Center was provided in the COO report in the Board Packet. Of note, we will have our first radiation oncology patient in October using the Linear Accelerator.

Discussion of Future Agenda items

Don Lowry asked if there were any future items to be posted on the October Board Agenda. None were noted.

EXECUTIVE SESSION: The Board convened to Executive Session at 7:53 p.m.


REGULAR SESSION: Regular session reconvened at 7:53 p.m. with a unanimous vote.

ADJOURNMENT:

Don Lowry adjourned at 7:53 p.m. with a unanimous vote.



Don Lowry, Chairman



Tony Rundles, Secretary