

# TRMC Board of Managers

## Minutes

August 28, 2023

The Titus County Hospital District Board of Managers met for a regularly scheduled meeting on Monday, August 28, 2023, at 5:30 p.m. in the Williams Conference Room on the 3<sup>rd</sup> Floor of Titus Regional Medical Center in Mt. Pleasant, TX.

**ATTENDEES:** Don Lowry, Tony Rundles, Rob Holliday, Trent Abbott, Royce Carr, Ricky Baker, Kevin Rose, Terry Scoggin (CEO), Dr. James Bove (COS), Dr. Milan Sekulic (TCOT Chief Physician Executive), Dr. Will Hooks (CMO), and Dr. Colton Bradshaw (VP Medical Affairs).

**ADMINISTRATION:** Patty Boeckmann, Kathy Griffis, and Andy Fortenberry.

**CALL TO ORDER:** Don Lowry called the meeting to order at 5:34 p.m., welcomed everyone and certified a quorum.

**VISITORS:** Dr. Monisola Iyamah was introduced to the Board. Dr. Iyamah is a new Pediatrician with the Pediatric Clinic who has joined the Medical Staff. She provided a summary about herself and aspirations.

#### **Employee Recognition**

Don Lowry recognized Terry Scoggin on his achievement on obtaining his Master of Science of Health Care Transformation degree.

#### **CONSENT AGENDA:**

##### **Recommendations:**

- I. Approval of minutes of the TCHD Regular Board Meeting – 7.31.23
- II. Approval of Finance Committee Recommendation of minutes of the TCHD Board Finance Committee Meeting – 7.27.23
- III. Approval on adding new signature to American National Bank and Guaranty Bank & Trust accounts

#### **Reports**

- I. Executive Reports
- II. Current Month Hospital Stats

Don Lowry asked for a motion to approve the Consent Agenda listed items above.

- ❖ **Motion:** A motion was made by Tony Rundles and seconded by Kevin Rose to approve the listed Consent Agenda items. The motion carried with unanimous vote.

#### **RECOMMENDATIONS/REPORTS:**

##### **Medical Staff Update**

Dr. Bove presented the Board with the First Edition of the Med Exec Monthly Bulletin. A hard copy will be placed in the Physician Lounge. Updates on department news, meeting notices, Administration updates, as well as the Chief of Staff/Chief Medical Officer updates will be provided as informational items in the bulletin. The next Medical Exec Committee meeting is scheduled for September 12, 2023.

**Medical Executive Committee (MEC) Recommendation for Medical Staff Appointments and Reappointments:**  
Dr. James Bove presented the August 2023 Medical Staff Appointments and Reappointments to the Board. There was no further discussion. Recommendation unanimously approved by the Board of Managers.

**TRMC Quality Assurance/Performance Improvement Update:**

**CMO Quality Update**

The first session of the M&M committee was held in August 2023 with approximately 20 in attendance. Dr. Hooks presented a stroke case. The discussion and involvement by the Medical Staff in the M&M were outstanding. The growth of the Medical Staff related to improvement in Quality and Patient Safety was evident during the meeting. A tentative date in September is scheduled for the next M&M meeting.

**EPIC UGM Update**

Kathy Griffis reported on her recent trip to EPIC / UGM in Wisconsin. The event proved to be extremely powerful. Kathy attended a Remote Nursing session which would benefit our nursing teams throughout the tower with a seasoned nurse behind the monitor. Kathy will start the process of coordinating travel to the Ochsner facility leading this charge to see it in person. AI (Artificial Intelligence) was also a topic of interest at UGM.

Dr. William Hooks also attended EPIC / UGM and provided his feedback. Patient Access and Revenue Cycle Health Information Technology (PARC-HIT) is an effective partnership between revenue cycle, IT and operations and keeping all departments in sync with one another. SBAR, a standardized communication tool, and Procedure Pass are built into EPIC and are tools that are not used. These tools can help reduce preop testing in low-risk patients undergoing low-risk surgery. Dr. Hooks had a discussion with our Informatics team on utilizing all the epic tools we have available to us. They will be evaluating and looking at implementing. Other areas included a session on the Advanced Access Model which aims to improve timely access and support patients' needs for relational and information continuity. Other areas of interest were Sepsis, Low Value Healthcare, High Reliability Order Set program and Open Scheduling in MyChart.

**Patient Experience**

The slides presented showed a 66.9% response to the survey with an average of 9's and 10's. The Net Promotor score came in at 46% as we continue to focus on patient recognition. Tiffani Hester and Mary Katherine Milam are to join us in late September/October and will be training staff on friendly practices and empathy. Training will begin with the outpatient clinics and Imaging Plus then move on to the inpatient side and ED and apply these practices across the board. Eventually, all TRMC team members will be trained.

Physician scores are now being published. Dr. Kinports is contacting patients personally as well as doing a service recovery if needed.

Don Lowry asked for a motion to approve the TRMC Quality Assurance/Performance Improvement Update

- ❖ **Motion:** A motion was made by Rob Holiday and seconded by Ricky Baker to approve the TRMC Quality Assurance/Performance Improvement update. The motion carried with unanimous vote.

## **NEW BUSINESS**

### **2023 Hazardous Vulnerability Analysis**

Terry Scoggin presented the 2022 Hazard Vulnerability Analysis covering Natural, Technological and Human hazards. Going forward, this will be looked at and presented annually. The proposed 2023 System Focus is on six (6) areas: Mass Casualty, Active Shooter, Severe Weather, Tornado, Infant Abduction, and Cyber/IS Failure/Communications. (slides attached). An Infant Abduction system has been installed and we are currently working on competencies. A ribbon cutting will be announced.

Don Lowry asked for a motion to approve the 2023 Hazardous Vulnerability Analysis

- ❖ **Motion:** A motion was made by Trent Abbott and seconded by Tony Rundles to approve the 2023 Hazardous Vulnerability Analysis as presented to the Board. The motion carried with unanimous vote.

### **Consider and take Action to Approve the Proposed Property Tax Rate of \$0.182037 for Tax Year 2023**

Item was tabled to later in the meeting.

## **FINANCE REPORT:**

### **Financial Report as of July 2023:**

- 📌 The July 2023 Financials were presented by Andy Fortenberry.
- 📌 Gross revenue charges of \$26.4 million less than budget by \$2.0 million and exceeded prior year by \$1.1 million. Net Operating Revenue of \$8.2 million was less than budget by \$577K and \$540K more than prior year. Total Operating Expenses of \$10.2 million exceeded budget \$1.0 million and increased \$1.1 million from prior year.
- 📌 Bar graphs were presented showing Clinical Line Net Patient Revenue and Operating Expenses for the month of July 2023 as well as Fiscal YTD
- 📌 YTD Gross Revenue charges of \$286 million exceeded budget by \$5.0 million and prior year by \$22.6 million. Net Operating Revenue came in at \$89.6 million exceeding budget by \$3.1 million and improved \$5.6 million from prior year. Total Operating Expenses of \$98 million exceeded budget by \$4.9 million and increased \$6.8 million from prior year.
- 📌 Revenue – Volume Analysis data was presented. Outpatient and Inpatient volumes broken down by departments by current month, 3-month trend and FYTD were reviewed. Physician Practices were broken down by clinic providing same data timetable.
- 📌 Andy asked board if September 21, 2023, at 11:30 a.m. would be good for them to attend a Budget workshop and can be virtual is needed. All Board present agreed and an invite will be sent out.

**Don Lowry asked for a vote to approve the recommendation** of the Board Finance Committee for the July 2023 Financials. The vote carried unanimously.

### **TCHD Board Education**

Don encouraged everyone to read the Trustee Guidebook; Rural Health Care Governance which was distributed at the July 2023 Board meeting (also uploaded in Board Effects). The three Fiduciary duties were covered with highlights on the following:

#### **Duty of Care**

- Consistently attend board and committee meetings
- Review all provided materials/board packets to be prepared for issues brought before the board or committee.
- Engage in board discussion and decisions
- Exercise independent and thoughtful judgement.

#### **Duty of Loyalty**

- Act with the organization's interest ahead of one's own personal interest
- Comply with the organization's conflict of interest
- Maintain confidentiality, as required.

#### **Duty of Obedience**

- Adhere to the hospital's mission and bylaws.
- Review and understand all documents governing the board and its operation.
- Ensure that board decisions further the organization's mission and comply with the scope of its governing documents.

### **CEO Update**

Terry Scoggin requested all to meet in the TRMC Lobby on September 25, 2023 at 5:30 pm. prior to the Board meeting where he will be showing a short presentation and presenting several lifesaving awards. The Board Meeting will follow in the Williams Conference Room.

### **Discussion of Future Agenda items**

Don Lowry asked if there were any future items to be posted on the August Board Agenda. None were noted.

**EXECUTIVE SESSION:** The Board convened to Executive Session at 7:04 p.m.

**REGULAR SESSION:** Regular session reconvened at 7:46 p.m. with a unanimous vote.

### **Consider and take Action to Approve the Proposed Property Tax Rate of \$0.182037 for Tax Year 2024**

Don Lowry asked for a motion to approve the Proposed Property Tax Rate of \$0.182037 for Tax Year 2024 as presented to the Board.

- ❖ **Motion:** A motion was made by Trent Abbott and seconded by Tony Rundles to approve the Proposed Property Tax Rate of 0.182037 for Tax Year 2024 as presented to the Board. The motion carried with a seven-to-zero vote:

- Don Lowry --yay
- Tony Rundles--yay
- Rob Holliday--yay
- Trent Abbott--yay
- Royce Carr--yay
- Ricky Baker--yay
- Kevin Rose--yay

**ADJOURNMENT:**

Don Lowry adjourned at 7:48 p.m. with a unanimous vote.

  
Don Lowry, Chairman  
Tony Rundles, Secretary