

TRMC Board of Managers

Minutes

May 30, 2023

The Titus County Hospital District Board of Managers met for a regularly scheduled meeting on Tuesday, May 30, 2023, at 5:30 p.m. in the Williams Conference Room on the 3rd Floor of Titus Regional Medical Center in Mt. Pleasant, TX.

ATTENDEES: Don Lowry, Tony Rundles, Rob Holliday, Trent Abbott, Ricky Baker, Royce Carr, Terry Scoggin (CEO), Dr. James Bove (COS), Dr. Milan Sekulic (CPE), Dr. Colton Bradshaw (VP Medical Affairs), and Dr. Will Hooks (CMO).

ADMINISTRATION: Patty Boeckmann (remote), Andy Fortenberry and Jeff Drummond

CALL TO ORDER: Don Lowry called the meeting to order at 5:32 p.m., welcomed everyone and certified a quorum.

VISITORS: Edwin Delariva, Jill Smith and Cynthia Gaddy (remote)

Terry Scoggin expressed his deepest appreciation for Cynthia Gaddy during her years at TRMC. Cynthia is moving to be closer to her family in North Carolina. The Board also thanked her for her many roles and accomplishments.

HEALTH EQUITY UPDATE:

Edwin Delariva attended the Hospital Community Collaborative in Minneapolis, MN and presented a brief report to the Board. Key focus was on equity in hiring and in retention and employee caregiving, being present in the moments and trust. A Social Impact Strategic Blueprint was provided and is attached to the minutes.

MARKETING EVENTS / Telling our Story

Terry Scoggin provided key upcoming events for the month of June.

- ✚ Mt Pleasant Chamber Leadership Class will be hosted by TRMC for Healthcare Day on June 9th
 - A tour, updates and lunch are planned
- ✚ Labor & Delivery will be hosting a Baby Fair in the TRMC Lobby on June 10th. Informational booths, tours of L&D and retail booths will be set up
- ✚ TRMC will be participating at the Juneteenth Celebrations planned at Oaklawn Park and the Mt Pleasant Chamber on June 16th and June 17th respectively
- ✚ TRMC will be sponsoring a team for the Mt Pleasant Chamber Golf Tournament on June 23rd
- ✚ A Cancer Center Community Luncheon will be hosted by TRMC at the Civic Center on June 28th. This event will be the platform advising the community on the changes in the Cancer Center and the new Oncology Service Line at Titus.
- ✚ Brightwell Nurse Dinner will be held on June 29th at Laura's Cheesecake.

HUMAN RESOURCES ANNUAL REPORT:

Jill Smith presented the Human Resources Annual Report to the Board. The detailed report included HR Initiatives and "wins" for 2022 (presentation attached to minutes) as well as the 2022 goals and

Accomplishments for Talent acquisition, Retention & Employee Engagement, and Diversity, Equity, and Inclusion. Jill continued with providing data on turnover rates (our rate is 25% hospital / 6% TCOT; national average turnover rate is 47.2% with national average hospital turnover rate is 35.4%), employees by Titus County with surrounding counties, and race demographics vs labor market statistics. Work continues breakdown between TRMC and TCOT and the expectation is to provide monthly updates to the Board.

The presentation continued with Talent Development, Performance Management, Employee Relations, Technology & Human Resources goals and accomplishments for 2022. HR initiatives for the year 2023 were reviewed and goals set (slides are attached).

Don Lowry asked for a motion to approve the 2022 HR Annual Report

- ❖ **Motion:** A motion was made by Tony Rundles and seconded by Trent Abbott to approve the 2022 HR Annual Report. The motion carried with unanimous vote.

CONSENT AGENDA:

Recommendations:

- I. Consider and approve minutes of the TCHD Regular Board Meeting – April 24, 2023
- II. Consider and approve minutes of the Board Finance Committee – April 20, 2023

Reports

- I. Executive Reports
- II. Current Month Hospital Stats

Don Lowry asked for a motion to approve the Consent Agenda listed items above.

- ❖ **Motion:** A motion was made by Ricky Baker and seconded by Tony Rundles to approve the listed Consent Agenda items. The motion carried with unanimous vote.

RECOMMENDATIONS/REPORTS:

Medical Staff Update

Dr. Bove spoke to the MEC Matrix and discussed the Medical Staff Communications Strategy survey results. The focus will be on the “sometimes effective” responses received by physicians on six (6) categories in the survey warranting opportunities to dig deeper and work on how to re-engage the disengaged. Overall, positive results.

Medical Executive Committee (MEC) Recommendation for Medical Staff Appointments and Reappointments:

Dr. James Bove presented the April 2023 Medical Staff Appointments and Reappointments to the Board. There was no further discussion. Recommendation unanimously approved by the Board of Managers.

TRMC Quality Assurance/Performance Improvement Update:

QAPI Program Initiatives

The QAPI program is underway with new workflows/processes being established in all pertinent departments.

QAPI updates are in the executive reports.

Patient Experience Update

- ✦ Terry Scoggin presented the Patient Experience slides and the same were previously submitted to the Board within Board Effect for review. Work continues within our Emergency Department by Dr. Kinports and Kathy Griffis which has been improving our ED real time numbers which flow to increase HCAHPS scores.

Don Lowry asked for a motion to approve the TRMC Quality Assurance/Performance Improvement Update

- ❖ **Motion:** A motion was made by Tony Rundles and seconded by Ricky Baker to approve the TRMC Quality Assurance/Performance Improvement update. The motion carried with unanimous vote.

FINANCE REPORT:

Financial Report as of April 2023:

- ✦ The April 2023 Financials were presented by Andy Fortenberry. Gross Revenue for April came in at \$28M which was a \$716K negative variance to Budget. Operating Revenue at \$8.7M with a negative variance of \$122K and Operating Expense came in \$9.7M ahead of Budget of \$9.4M.
- ✦ Bar graphs were presented showing Clinical Line Net Patient Revenue and Operating Expenses for the month of April 2023 as well as Fiscal YTD.
- ✦ Gross Revenue for FYTD came in at \$200M exceeding budget by \$4.5M; Prior year FYTD was \$189M.
- ✦ Savista is our new vendor for Revenue Cycle. With the transition came some issues with Ochsner/Epic which impacted the ability to code properly resulting in a significant reduction in cash. We anticipate the opportunity to provide better results for the month of May.
- ✦ Preliminary property tax notification received from the Titus County Appraisal District. The certified estimate of market value change is currently at 27% from 2022 – 2023 with an adjusted taxable value amount of \$2.7B.

Don Lowry asked for a vote to approve the recommendation of the Board Finance Committee for the April 2023 Financials. The vote carried unanimously.

CAPITAL PURCHASES:

Consideration and approval of Capital Purchase

1. Varian True Beam Linear Accelerator – discussion was held with the Board regarding the purchase option of the Linear Accelerator. Depending on which Radiology Oncologist will determine what accessories we need. The Finance Committee reviewed the proposal with the Board and indicated their recommendation of the proposed amount of \$2,603,881. Total capital item is \$2,805,449 which includes credit of \$177,586 for purchase of Software in previous months.

Approval of Finance Committee Recommendation for Varian True Beam Linear Accelerator

Don Lowry asked for a motion to approve the Finance Committee Recommendation for the purchase option of Varian True Beam Linear Accelerator.

- ❖ **Motion:** A motion was made by Royce Carr and seconded by Ricky Baker to approve the Finance Committee Recommendation for Varian True Beam Linear Accelerator. The motion carried with unanimous vote.

NEW BUSINESS:**TCHD Board Education**

TCHD Board Education in the Board Meeting Packet this month included:

- ✚ Rural Health Care Governance Workshop Webinar scheduled for June 6th.

TRMC Oncology Service Line Update:

Terry provided the update on the Oncology Service Line:

- ✚ Term sheet for PSA has been reviewed and is with Methodist
- ✚ Transfer Agreement has been executed
- ✚ Recruitment process is on-going: 5 Radiology Oncologist and 3 Medical Oncologist applicants
 - On site interviews have been scheduled
 - Utilizing same process for all applicants
- ✚ All necessary nonclinical equipment has been ordered or on site already
- ✚ First meds priced and ready to order
- ✚ Compounding pharmacy relationship established
- ✚ Pharmacy USP 797/800 upgrade project scoped
- ✚ Interim plan is in effect for Infusion Center
- ✚ Press release to go out this week

Discussion and Action on Potential Date of June 2023 Board of Manager Meeting

Don Lowry asked for a motion to approve the date change of the June 2023 meeting to June 29, 2023.

- ❖ **Motion:** A motion was made by Rob Holliday and seconded by Tony Rundles to approve the date change of the June 2023 meeting to June 29, 2023. The motion carried with unanimous vote.

Discussion of Future Agenda items


Don Lowry asked if there were any future items to be posted on the June Board Agenda and there were none.

EXECUTIVE SESSION: The Board convened to Executive Session at 7:25 p.m.

REGULAR SESSION: Regular session reconvened at 8:28 p.m. with a unanimous vote.

ADJOURNMENT:

Don Lowry adjourned at 8:30 p.m. with a unanimous vote.



Don Lowry, Chairman

Tony Rundles, Secretary