

TRMC Board of Managers

Minutes

April 24, 2023

The Titus County Hospital District Board of Managers met for a regularly scheduled meeting on Monday, April 24, 2023, at 5:30 p.m. in the Williams Conference Room on the 3rd Floor of Titus Regional Medical Center in Mt. Pleasant, TX.

ATTENDEES: Don Lowry, Tony Rundles, Rob Holliday, Trent Abbott, Kevin Rose, Ricky Baker, Royce Carr, Terry Scoggin (CEO), Dr. James Bove (COS), Dr. Milan Sekulic (CPE), Dr. Colton Bradshaw (VP Medical Affairs), and Dr. Will Hooks (CMO).

ADMINISTRATION: Kathy Griffis, Patty Boeckmann, Andy Fortenberry and Jeff Drummond

CALL TO ORDER: Don Lowry called the meeting to order at 5:35 p.m., welcomed everyone and certified a quorum.

VISITORS: N/A

CONSENT AGENDA:

Recommendations:

- I. Consider and approve minutes of the TCHD Regular Board Meeting – March 27, 2023
- II. Consider and approve minutes of the Board Finance Committee – March 23, 2023
- III. Approval of Finance Committee’s Recommendation to approve Amended Titus County Hospital District dba Titus Regional Medical Center 457 Deferred Compensation Plan
- IV. Approval of TRMC Business Ethics and Code of Conduct
- V. Approval of Compliance Program Policy
- VI. Approval of Board Meeting Date Changes for months of May and June 2023.

Reports

- I. Executive Reports
- II. Current Month Hospital Stats

Don Lowry asked for a motion to approve the Consent Agenda listed items above.

- ❖ **Motion:** A motion was made by Royce Carr and seconded by Tony Rundles to approve the listed Consent Agenda items. The motion carried with unanimous vote.

Marketing Events

Upcoming Marketing Events for the remainder of April and the month of May were reviewed by Terry. Highlights were The Titus Regional Medical Foundation Gala scheduled for this Saturday, April 29th. The anticipated attendee list is at approximately 500 so should be a great event this year. Other events include the Lunch & Learn with Dr. Saud Khan, Hospital Week, and the Ignite Golf Tournament where TRMC will have a team and sponsor the local tournament. A full listing is in the Board slide presentation (attached).

RECOMMENDATIONS/REPORTS:

Medical Staff Update

Dr. Bove spoke to the MEC Matrix which has been compressing down with completed items and expanding with new ideas. The Medical Staff Communication Survey was distributed in March and results tallied. Results positive. MEC will work on different break downs of data to spur discussion.

Medical Executive Committee (MEC) Recommendation for Medical Staff Appointments and Reappointments:

Dr. James Bove presented the March 2023 Medical Staff Appointments and Reappointments to the Board. There was no further discussion. Recommendation unanimously approved by the Board of Managers.

TRMC Quality Assurance/Performance Improvement Update:

CNO Quality Update

- Kathy Griffis provided an update regarding the Leapfrog Projection fall numbers. It was noted when the analyst who pulled the report together over the last 2 quarters, the appearance was that it looked like an “A” Grade, but that report was flawed unfortunately. TRMC data was from November of 2022 and the public information pulled from Leapfrog from 2019 – 2021. It is expected to drop to a “C” Grade in the Spring. We have learned to review publicly reported data for accuracy going forward and to work with Leapfrog to attain a scoring mechanism prior to the letter grade.
- Quarterly handwashing observation project is proving to be successful. Compliance rate is at 91%.
- Stomp out Sepsis Campaign is underway. This will assist nurses to understand criteria in recognizing Sepsis. Sepsis magnets for discharged patients are sent home with them to recognize what to look for.
- Emergency Department key metrics and reports were presented. Dr. Kinports has challenged TRMC on flow and quality of care and we are striving to achieve the goals set. He would like to see Admission LOS to under 4 hours with patient decision to discharge from ED to Floor time 20 minutes or under.
- ED Multifaceted Changes Go Live Target May 2023 (see slides)

CMO Quality Update

- Dr. Will Hooks discussed the inaugural Surgical QAPI Committee meeting. A Charter and key metrics were established, and both approved in the first meeting. Metrics are to be tracked and report back in June’s Board meeting.
- The following initiatives were discussed:
 - **Medication Reconciliation:** Assuring the home medication list is accurate in OP clinics, list properly reconciled in hospital and reconciled at discharge
 - **Pain Order Set:** increase usage & assure order sets are appropriately inclusive
 - **Notification** of clinic physicians that patient is hospitalized (speaks to communication)
 - **CODE BLUE:** Get with the Guidelines Data (AHA) related to accuracy of treatment and reviewing charts that fall out of compliance
 - **Consults:** Assuring they are called to physicians timely
 - **Telemetry Project below:** Reduces Avg. Length of Stay. (chart attached)

Patient Experience Update

- ✚ The March 2023 summary for Patient Experience scores were reviewed by Terry Scoggin. Net Promoter Score came in above 50th percentile mark. HCAHPS overall rating for year to date showed solid quarter.

Don Lowry asked for a motion to approve the TRMC Quality Assurance/Performance Improvement Update

- ❖ **Motion:** A motion was made by Tony Rundles and seconded by Trent Abbott to approve the TRMC Quality Assurance/Performance Improvement update. The motion carried with unanimous vote.

FINANCE REPORT:

Financial Report as of March 2023:

- ✚ The March 2023 Financials were presented by Andy Fortenberry. Andy discussed benefits and reasons for adding a Roth elective deferral option to TRMC's retirement plan.
- ✚ Gross Revenue for March 2023 came in at \$30M which is the highest it's been in the last 18 months and \$1.5 over budgeted amount. Operating Revenue came in at \$10.3M exceeding budget amount of \$8.7M and Operating Expense came in at \$10M exceeding budget amount of \$9.5M. Fiscal YTD Excess Revenue net of Extraordinary items was a net loss of \$2.3M with EBIDA at \$1.7M. Bar graphs were presented showing Clinical Line Net Patient Revenue and Operating Expenses for the month of March 2023 as well as Fiscal YTD.
- ✚ Revenue – Volume Analysis data was presented. Outpatient and Inpatient volumes broken down by departments by current month, 3-month trend and FYTD were reviewed. Physician Practices were broken down by clinic providing same data timetable.
- ✚ TCHD Revenue Improvement Bond update was provided to the Board. Three series bonds are outstanding, and interest is being reviewed.

Don Lowry asked for a vote to approve the recommendation of the Board Finance Committee for the March 2023 Financials. The vote carried unanimously.

Capital Expense: Emergency Purchase of Varian Integrated Solution

Approval of Finance Committee Recommendation for Emergency Purchase of Varian Integrated Solution

Don Lowry asked for a motion to approve the Finance Committee Recommendation for Emergency Purchase of Varian Integrated Solution.

- ❖ **Motion:** A motion was made by Ricky Backer and seconded by Royce Carr to approve the Finance Committee Recommendation for Emergency Purchase of Varian Integrated Software Solution. The motion carried with unanimous vote.

NEW BUSINESS:

TRMC Health Equity Update:

In a collaboration with Titus County and the Titus County Hospital District, the two organizations are forming the Titus County Wellness Coalition (TCWC). This coalition consists of approximately thirty members from the Titus County community. The goal of the TCWC is to identify factors important to the health of the county, prioritize

initiatives, identify opportunities for support and communicate with local government authorities and the community.

TCHD Board Education

TCHD Board Education in the Board Meeting Packet this month included:

- ✚ Healthcare Governance Conference is scheduled for July 2023. Andy Fortenberry and Trent Abbott attended last year and found it to be helpful and informational. If any Board member is interested in attending this year, please reach out to Teri Anderson for registration.

TRMC Oncology Service Line

Patty Boeckmann provided an update on the TRMC Oncology Service Line. There remains 74 days to take this endeavor over with a soft opening in 77 days. The Linac sales agreement received, and furniture and equipment has been identified with majority ordered. To date, costs are coming in at \$1M+ to open doors. Other highlights include:

- ✚ Billing relationship established – Savista
- ✚ Servers and software purchased; computers ordered
- ✚ Linac sales agreement received
- ✚ Policies, procedures, and order sets being reviewed
- ✚ Employees being hired
- ✚ Marketing plan to be built

Our relationship with Methodist Hospital includes the following:

- ✚ Providers – Professional Services Agreement
 - Medical Oncologist
 - Radiation Oncologist
 - Physicist – Offer made
 - Dosimetrist – Offer made
- ✚ Order sets, policies, processes, access to research
- ✚ Transfers: Patients have been referred to Methodist in Richardson, TX until such time they can transition back here.

Oncology Service Line members have been established, a draft organization chart drawn up with shared services, a SWOT analysis drawn up as well as a proposed Charter.

CEO Update:

Terry Scoggin shared the Strategic Planning for the next 8 months with two most critical:

- ✚ Emergency Department Front Door
- ✚ Oncology Service Line

Key items:

- ✚ TCOT Optimization
- ✚ Revenue Cycle
- ✚ Labor Productivity
- ✚ Program Development/Expenses

Discussion of Future Agenda items

Don Lowry asked if there were any future items to be posted on the May Board Agenda and there were none.

EXECUTIVE SESSION: The Board convened to Executive Session at 6:52 p.m.

REGULAR SESSION: Regular session reconvened at 7:31 p.m. with a unanimous vote.

ADJOURNMENT:

Don Lowry adjourned at 7:31 p.m. with a unanimous vote.



Don Lowry, Chairman



Tony Rundles, Secretary