

TRMC Board of Managers

Minutes

March 27, 2023

The Titus County Hospital District Board of Managers met for a regularly scheduled meeting on Monday, March 27, 2023, at 5:30 p.m. in the Williams Conference Room on the 3rd Floor of Titus Regional Medical Center in Mt. Pleasant, TX.

ATTENDEES: Don Lowry, Tony Rundles, Rob Holliday, Trent Abbott, Kevin Rose, Ricky Baker, Terry Scoggin (CEO), Dr. James Bove (COS), Dr. Milan Sekulic (CPE), Dr. Colton Bradshaw (VP Medical Affairs), and Dr. Will Hooks (CMO).

ADMINISTRATION: Kathy Griffis, Patty Boeckmann, and Andy Fortenberry.

CALL TO ORDER: Don Lowry called the meeting to order at 5:36 p.m. welcomed everyone and certified a quorum.

VISITORS: Edwin Delariva

TRMC Health Equity Update:

Edwin Delariva provided a presentation on the Unite Us software and Community Program. This program will provide us with equitable solutions to help close the loop with patients and our community members needs. The Unite Us platform enables electronic referrals tapping into numerous resources for our community and is funded by two grants. Any organization can be added as a resource.

 Our current Partners include:

- Veteran Employment
- Hospice Care
- Rental/Utility Assistance
- Transportation
- Income Support
- Emergency Food
- Early Childhood Education

Our goal is to open a Center of Healthy Living office and offer beginning to end services. This new platform supports TCOT by assisting providers in screening patients for social needs systematically and by assisting patients with referrals to community partners.

CONSENT AGENDA:

Recommendations:

- I. Consider and approve minutes of the TCHD Regular Board Meeting – February 27, 2023
- II. Consider and approve minutes of the Board Finance Committee – February 23, 2023
- III. Approval of Medical Executive Committee Recommendation for Approval of Patient Safety Plan Program 2023
- IV. Approval of Medical Executive Committee Recommendation for Approval of Emergency Medical Staff Privilege Qualification Regarding ATLS
- V. Approval of Finance Committee’s Recommendation for Approval of Resolution Amending Authorized Representatives

VI. Approval of Community Cooperative Working Agreement

Reports

- I. Executive Reports
- II. Current Month Hospital Stats

Don Lowry asked for a motion to approve the Consent Agenda listed items above.

- ❖ **Motion:** A motion was made by Kevin Rose and seconded by Tony Rundles to approve the listed Consent Agenda items. The motion carried with unanimous vote.

The following was removed from the Consent Agenda for further discussion in General Session

- I. Approval of Finance Committee's Recommendation for Approval of Rescission of February 27, 2023 Approval of Property Tax Late Fee Waiver

Andy Fortenberry explained to the board the request to rescind the approval of 2.27.23 to waive the property tax late fee from a local business. The County had previously approved the waiver but after further review into the Texas Property Tax Code Section 33.011(a)(1), the local taxing authority realized that this cannot be done for anyone that was the result of their own error.

Therefore, it is the recommendation of the Board Finance Committee that we rescind the motion of approval dated 2.27.23 for the Property Tax Late Fee Waiver based on guidance from the local taxing authority and Texas Property Code Section 33.011(a)(1). Recommendation unanimously approved by the Board of Managers.

RECOMMENDATIONS/REPORTS:

Medical Staff Update

Dr. Bove shared that the Medical Staff Business Meeting of March 23, 2023 was well attended. A Physician & Allied Health Compact Agreement is being signed by all and will be framed and displayed in the lobby.

MEC Matrix

Dr. Bove reviewed the new organization in our Emergency Department. TRMC signed a new agreement with Dr. Kinports, operating as East Texas Medical Services as of March 1, 2023 and has had positive feedback from the staff with Dr. Harris stating we are headed in the right direction. All providers in place as of March 1, 2023 have elected to stay on and work under Dr. Kinports.

A survey has been compiled with eight detailed questions and will be sent out to all providers. The survey will be open for one week.

Medical Executive Committee (MEC) Recommendation for Medical Staff Appointments and Reappointments:

Dr. James Bove presented the February 2023 Medical Staff Appointments and Reappointments to the Board. There was no further discussion. Recommendation unanimously approved by the Board of Managers.

TRMC Quality Assurance/Performance Improvement Update:

- ✚ Joint Commission returned for follow up survey on Friday, March 24, 2023. All conditional items cleared. The event outcome had no requirements for improvement. The official report will be provided to the Board once received.
- ✚ Kathy Griffis began the QAPI update with presenting slides demonstrating more meaningful information with a focus on ED flow.
- ✚ RCA process is being revamped and standardized with mandates from Joint Commission. Recent RCA on Maternal Code with Fetal Demise was presented. Currently, no open RCA's.
- ✚ Leapfrog Report Card: Handwashing compliance showing great improvement with surveillance up from 100 monthly to 800. Foam in / Foam out is important, and we are continuing to monitor. Standardization of Infection Control tracers continues.
- ✚ Dr. Hooks presented the Peer Review slide and how this needs to be standardized to handle care concerns. The slide represents different workflows depending on care concern: QAPI, Clinical Executive Review or Medical Dept Chair/Executive Committee.
- ✚ The Morbidity & Mortality Conference was presented. This is to promote safety and quality to improve the system. Identifying potential risks is critical to making it safer for our patients. Establishing trust and a culture of learning from past performances; focusing on system factors and breaking it out with the whole team to figure out what went wrong and not necessarily who is responsible, is the goal. Dr. Hooks continued to say that in order for this to be a success, avoiding accusatory language is key and all team members that are involved should be told that their case will be presented at the meeting with participation strongly encouraged. Involving the whole team where all staff members can provide contributions to the meeting are encouraged. Dr. Hooks expressed celebrating successes are also welcome to be told. Guidelines on choosing appropriate cases to present were reviewed. (slides attached)
- ✚ Dr. Hooks will work with Elizabeth Alexander regarding CME hours for M&M sessions.

Don Lowry asked for a motion to approve the TRMC Quality Assurance/Performance Improvement Update

- ❖ **Motion:** A motion was made by Trent Abbott and seconded by Rob Holliday to approve the TRMC Quality Assurance/Performance Improvement update. The motion carried with unanimous vote.

FINANCE REPORT:

Financial Report as of February 2023:

The February 2023 Financials were presented by Andy Fortenberry. Gross Revenue for February 2023 came in at \$26.6M vs. prior year at \$23.7M. Excess Revenue came in at (\$675K) vs Budgeted amount of (\$958K). Operating expense came in at \$8.1M exceeding budget amount of \$7.9M. Fiscal Year Gross Revenue came in at \$142M exceeding budget and prior year numbers. Fiscal YTD Excess Revenue net of Extraordinary items was a net loss of \$2.2M with EBIDA at \$500K. A 13-month trending report on Net Patient Revenue was reviewed showing a \$1.77M CHAT Audit Adjustment for September 2022. The 13-month trending report on Payroll and Professional Expenses was reviewed year to date.

Don Lowry asked for a vote to approve the recommendation of the Board Finance Committee for the February 23 Financials. The vote carried unanimously.

NEW BUSINESS:

TCHD Board Education

TCHD Board Education in the Board Meeting Packet this month included:

- ✚ AHA – CMS QAPI Program Interpretive Guidance specifying Boards' Role
- ✚ Fiduciary Responsibilities – Overview

CEO Update:

Discussion, Consideration and Action regarding Approval of the TCHD Bylaw Amendments

An amended set of TCHD Bylaws was distributed to the Board for their review and approval along with the red-lined version for comparison.

Don Lowry asked for a motion to approve the TCHD Bylaw Amendments.

- ❖ **Motion:** A motion was made by Tony Rundles and seconded by Kevin Rose to approve the TCHD Bylaw Amendments. The motion carried with unanimous vote.

Discussion of Future Agenda items

Don Lowry asked if there were any future items to be posted on the April Board Agenda.

- ✚ Change of date of Board meetings:
 - May 29, 2023 (Memorial Day) to May 30, 2023
 - June 26, 2023 to June 27, 2023

EXECUTIVE SESSION: The Board convened to Executive Session at 6:40 p.m.

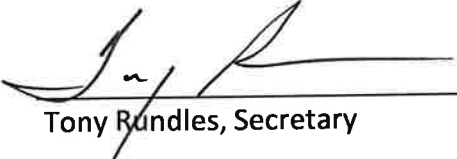
REGULAR SESSION: Regular session reconvened at 7:48 p.m. with a unanimous vote.

ADJOURNMENT:

Don Lowry adjourned at 7:49 p.m. with a unanimous vote.



Don Lowry, Chairman



Tony Rundles, Secretary