

TRMC Board of Managers

Minutes

December 18, 2023

The Titus County Hospital District Board of Managers met for a regularly scheduled meeting on Monday, December 18, 2023, at 5:30 p.m. in the Williams Conference Room on the 3rd Floor of Titus Regional Medical Center in Mt. Pleasant, TX.

ATTENDEES: Don Lowry, Tony Rundles, Rob Holliday, Kevin Rose, Royce Carr, Ricky Baker, Terry Scoggin (CEO), Dr. James Bove (COS), Dr. Milan Sekulic (TCOT Chief Physician Executive), and Dr. Will Hooks (CMO).

ADMINISTRATION: Patty Boeckmann, Kathy Griffis, Andy Fortenberry and Jeff Drummond (legal)

VISITORS: N/A

CALL TO ORDER: Don Lowry called the meeting to order at 5:34 p.m., welcomed everyone and certified a quorum.

Opening prayer was officiated by Terry Scoggin.

The Pledge of Allegiance was led by Andy Fortenberry.

CONSENT AGENDA:

Recommendations:

- I. Approval of minutes of the TCHD Regular Board Meeting – 11.27.23
- II. Approval of Finance Committee Recommendation of minutes of the TCHD Board Finance Committee Meeting – 11.27.23
- III. Approval of Updated Compliance Charter – 12.18.23
- IV. Approval of MEC Recommendation to Approve Amendments to Nurse Practitioner – Medical Privileges

Reports

- I. Executive Reports
- II. Current Month Hospital Stats

Don Lowry asked for a motion to approve the Consent Agenda listed items above.

- ❖ **Motion:** A motion was made by Tony Rundles and seconded by Royce Carr to approve the listed Consent Agenda items. The motion carried with unanimous vote.

RECOMMENDATIONS/REPORTS:

Medical Staff Update

Dr. Bove shared the following with the Board:

- 📌 MEC Matrix remained unchanged since last month's reporting.
- 📌 A Provider Training and Education Survey will be redistributed out in January/February of 2024 (1st quarter)
- 📌 MEC Leadership seats elected with Dr. Bove as Chief of Staff and Dr. Sigal as Department Chief Hospital & Emergency Medicine
- 📌 Discussion is ongoing regarding committee assignments and physician engagement

Medical Executive Committee (MEC) Recommendation for Medical Staff Appointments and Reappointments:
Dr. James Bove presented the November 2023 Medical Staff Appointments and Reappointments to the Board. There was no further discussion. Recommendation unanimously approved by the Board of Managers.

TRMC Quality Assurance/Performance Improvement Update:

CNO Quality Update:

Kathy provided a verbal report. The QAPI program is continually improving and growing stronger each day.

- ✚ Patient Experience ICARE project launched last Tuesday with leadership and staff.
 - This PE initiative has been well received. Focus is on how we make patients feel and treat everyone as unique individuals; all are different.
- ✚ As part of the PE project, ICARE lanyards have been ordered and will be passed out
- ✚ Leadership rounding will be performed via electronic format and scorecards kept
- ✚ Phone etiquette encouraged to put a “smile” in your voice
 - Verbiage to be consistent among clinics and will be the new normal
 - Training is ongoing and new hires will receive instruction in orientation

CMO Quality Update

Dr. Hooks echoed same sentiment regarding the QAPI program. All QAPI’s are functioning as intended. All staff are engaged and provide good high quality of care.

Patient Experience

Hospital HCAHPS YTD and the 2023 Emergency Department QTD slides were provided in the distributed Board Report.

Don Lowry asked for a motion to approve the TRMC Quality Assurance/Performance Improvement Update

- ❖ **Motion:** A motion was made by Royce Carr and seconded by Kevin Rose to approve the TRMC Quality Assurance/Performance Improvement update. The motion carried with unanimous vote.

FINANCE REPORT:

Financial Report as of November 2023:

- ✚ The November 2023 Financials were presented by Andy Fortenberry. November was a good month with revenue exceeding expenses for the month.
- ✚ Gross revenue charges of \$30.8MM were over budget by \$861K and exceeded prior year by \$2.7MM. Net Operating Revenue of \$10.0MM was \$707K more than budget and \$1.1MM more than prior year.
- ✚ Total Operating Expenses of \$10.4MM exceeded budget \$55K and increased \$842K from prior year.
- ✚ Days Cash on Hand for the month of November came in at 57 days.
- ✚ YTD Gross Revenue charges of \$62.4MM were over budget by \$2.8MM and exceeded prior year by \$6.2MM. Net Operating Revenue of \$19.7MM was \$1.2MM more than budget and \$2.3MM more than prior year. Total Operating Expenses of \$21.0MM exceeded budget by \$415K and increased \$2.0K from

prior year.

✚ Finance Committee Update

- FinThrive is poised to be our revenue cycle management clearinghouse tool. FinThrive is part of the Ochsner partners of choice and will allow us to leverage our reporting same as Ochsner. Go-Live is anticipated the latter part of February 2024.
 - Research continues for a labor management solution. Would like to find proper tool to monitor productivity, skillsets, labor and physician salary information.
 - Emergency capital purchases may happen before the end of the year
 - GI Scope
 - Bone Density Machine
 - Ortho Tray (3rd – MAKO) for anticipated Orthopedic Surgeon addition in 2024)

Don Lowry asked for a vote to approve the recommendation of the Board Finance Committee for the November 2023 Financials. The vote carried unanimously.

NEW BUSINESS

Update on 2022 Hospital Survey Findings

Terry Scoggin provided an analysis to the Board on the CMS 2022 Hospital Survey findings. Ongoing work continues in five high level areas/items. (see slides)

Amended Chain of Command Policy

The amended Chain of Command Policy was previously approved in the November Board meeting. A copy of the amended policy was presented to the Board in their packet.

Health Equity Update

Titus County Wellness Coalition

- ✚ Unite Us is a referral-based tool linking non-profits together to share resources in Titus County. Focus is on non-medical drivers of health.
- ✚ An Executive Summary displaying key accomplishments for the county and dashboards were presented

Titus County Behavioral Health Meeting

- ✚ Continuing work on grants with a goal to partner with Lakes Regional.

DSHS Meeting

- ✚ Work continues with DSHS on taking our coalition to the next level. Next steps include defining the coalition and establishing by-laws.
 - Define officers and their terms
 - Procedures for meetings
 - Expectation of coalition members
 - Define mission, goals, and objectives of the coalition
 - Complete Project Summary
- ✚ Communication of the mission, goals, and objectives to the community

- ✦ Center of Healthy Living to be main contact

CEO Update

- ✦ Drills for 2024
 - Emergency Management Plan for 2024 includes a Hazmat Drill. A Code Pink will be a focus on the 2nd floor but not system wide.
 - Given recent cyber-attacks in the area a Tabletop related to a Cyber-attack will be a focus in calendar 2024. After Cyber Tabletop is completed, an Active Shooter Tabletop will be started.
 - Another planned incident for 2024 will be incident command for the county which will be set up for the upcoming Solar Eclipse in April of 2024.
- ✦ TRMC 2024 System Initiatives were presented to the Board. Highlights were:
 - Formalize our labor / workforce
 - Health system financial optimization
 - Clinical & operational evidenced based practices in order to be a sustainable health system
 - BIS/Reliable Data
 - ICARE implementation
 - MyChart
 - Cancer Center
 - Ambulatory Surgery Center Expansion
- ✦ Terry continued to discuss payor initiatives and CMMI's strategic objectives

Discussion of Future Agenda items

Don Lowry asked if there were any future items to be posted on the January Board Agenda. None were noted.

EXECUTIVE SESSION: The Board convened to Executive Session at 6:41 p.m.

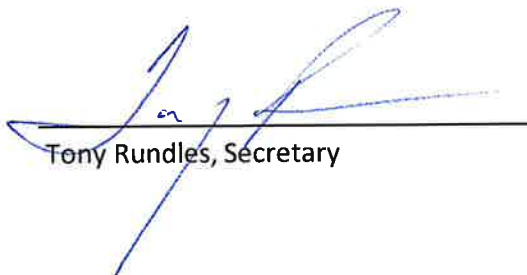
REGULAR SESSION: Regular session reconvened at 7:00 p.m. with a unanimous vote.

ADJOURNMENT:

Don Lowry adjourned at 7:00 p.m. with a unanimous vote.



Don Lowry, Chairman



Tony Rundles, Secretary