

TRMC Board of Managers

Minutes

October 30, 2023

The Titus County Hospital District Board of Managers met for a regularly scheduled meeting on Monday, October 30, 2023 at 5:30 p.m. in the Williams Conference Room on the 3rd Floor of Titus Regional Medical Center in Mt. Pleasant, TX.

ATTENDEES: Don Lowry, Tony Rundles, Rob Holliday, Trent Abbott, Kevin Rose, Royce Carr, Ricky Baker, Terry Scoggin (CEO) (remote), Dr. James Bove (COS), Dr. Milan Sekulic (TCOT Chief Physician Executive), and Dr. Will Hooks (CMO).

ADMINISTRATION: Patty Boeckmann, Kathy Griffis, Andy Fortenberry and Jeff Drummond (legal)

VISITORS: Debra Abston and Kris Groda

CALL TO ORDER: Don Lowry called the meeting to order at 5:33 p.m., welcomed everyone and certified a quorum.

Opening prayer was officiated by Chaplain Kris Groda.

The Pledge of Allegiance was led by Andy Fortenberry.

Auxiliary Quarterly Report Q3 2023

The Quarterly Auxiliary Report was presented by Debra Abston.

Don Lowry asked for a motion to approve the Quarterly Auxiliary Report Q3 2023

- ❖ **Motion:** A motion was made by Trent Abbott and seconded by Tony Rundles to approve the Quarterly Auxiliary Report Q3 2023. The motion carried with unanimous vote.

Marketing slides reviewed for TRMC events in October.

CONSENT AGENDA:

Recommendations:

- I. Approval of minutes of the TCHD Regular Board Meeting – 9.25.23
- II. Approval of minutes of the TCHD Proposed Property Tax Consideration/Special Meeting – 9.25.23
- III. Approval of minutes of the TCHD Called Board Meeting – 2024 Budget Workshop – 9.21.23
- IV. Approval of Finance Committee Recommendation of minutes of the TCHD Board Finance Committee Meeting – 9.21.23
- V. Approval of Minutes of the Building Committee Called Meeting – 10.3.23
- VI. Approval of Titus County Hospital District Tax Roll Approval and Tax Levy Resolution

Reports

- I. Executive Reports
- II. Current Month Hospital Stats

Don Lowry asked for a motion to approve the Consent Agenda listed items above.

- ❖ **Motion:** A motion was made by Tony Rundles and seconded by Royce Carr to approve the listed Consent Agenda items. The motion carried with unanimous vote.

RECOMMENDATIONS/REPORTS:

Medical Staff Update

Dr. Bove reviewed the MEC Matrix updated from October 10, 2023.

- 👉 Surgery Department has requested video cameras to be placed in the OR for quality and process improvement. Administration working on a project plan for this improvement.
- 👉 Project to streamline the colonoscopy process has an anticipated go-live date of January 1, 2024.
- 👉 Medical Staff Business meeting: Dr. Turner from ARCOM was in attendance to provide an educational session on the recruiting and retaining of physicians at the medical student level. We anticipate ARCOM Medical Student program to go-live in July 2024.
- 👉 The Field Trauma & Rescue Course offered on 10.29.23 was a success with 12 in attendance.

Medical Executive Committee (MEC) Recommendation for Medical Staff Appointments and Reappointments:

Dr. James Bove presented the October, 2023 Medical Staff Appointments and Reappointments to the Board. There was no further discussion. Recommendation unanimously approved by the Board of Managers.

2024 MEC Election Slate of Nominees

Terry Scoggin presented the 2024 MEC Election State of Nominees.

- 👉 There are two roles on the ballot with the following nominees
 - Chief of Staff
 - Dr. Bove
 - Dr. Pappas
 - Department Chief Hospital & Emergency Medicine
 - Dr. Sigal

Don Lowry asked for a motion to approve the 2024 MEC Election Slate of Nominees.

- ❖ **Motion:** A motion was made by Ricky Baker and seconded by Kevin Rose to approve the 2024 MEC Election Slate of Nominees. The motion carried with unanimous vote.

TRMC Quality Assurance/Performance Improvement Update:

CNO Quality Update

Kathy Griffis presented slides to the Board.

- 👉 The CMS 5 Star Hospital Rankings reviewed
- 👉 Leapfrog Score a “B” – ICU Physician Staffing requires a Board-Certified physician (TRMC only eligible for 50% of these points).
- 👉 Patient Experience Team finalizing roll-out of training program.
- 👉 Initiatives in the Emergency Department with AHP training in the Ortho Clinic discussed
- 👉 Further discussions included BERT team, ED Throughput and Emergency Department Grievances
- 👉 Sepsis Response training continues for nurses and aides to recognize the signs and symptoms
- 👉 Dr. Henry and the Medical Staff Quality Committee will be taking the lead on Medicine

Reconciliation Project. Focus on problem lists and appropriate documentation. Medication Reconciliation Project renamed to Chart Reconciliation Task Force and named Rigoberto Villa as the Project Manager. Rigoberto is meeting with committee chairs.

CMO Quality Update – to be presented in Executive Session

Patient Experience

Slides of the current patient experience data were presented, reviewed and discussions held on HCAHPS scores

Don Lowry asked for a motion to approve the TRMC Quality Assurance/Performance Improvement Update

- ❖ **Motion:** A motion was made by Tony Rundles and seconded by Royce Carr to approve the TRMC Quality Assurance/Performance Improvement update. The motion carried with unanimous vote.

FINANCE REPORT:

Financial Report as of September 2023:

- 📄 The September 2023 Financials were presented by Andy Fortenberry.
- 📄 Gross revenue charges of \$29.1 MM were under budget by \$592K and exceeded prior year by \$1.0 MM. Net Operating Revenue of \$9.1 MM was \$158K less than budget and \$1.8 MM less than prior year. Total Operating Expenses of \$9.8 MM exceeded budget \$387K and increased \$539K from prior year.
- 📄 Bar graphs were presented showing Clinical Line Net Patient Revenue and Operating Expenses for the month of September 2023 as well as Fiscal YTD
- 📄 YTD Gross Revenue charges of \$346 MM exceeded budget by \$5.3 MM and prior year by \$26.2 MM. Net Operating Revenue came in at \$108.0 MM exceeded budget by \$3.3 MM and improved \$4.2 MM from prior year. Total Operating Expenses of \$118.1 MM exceeded budget by \$6.1 MM and increased \$7.7 MM from prior year.
- 📄 Days Cash on Hand for the month of September dipped to 54 days which was a decline of 6 days from last month. The primary decline was due to the following:
 - Repayment of DSH payment \$1.5 MM 4.7 days
 - Uncompensated Care IGT Funding \$1.2 MM 3.9 days
 - East Texas Medical Services – ED physician group \$2.1 MM 6.7 days
 - Medical stop loss payment \$325K 1.0 days
- 📄 Finance Committee Update:
 - It was asked of six (6) Broker Agents to submit our Request for Information for the TRMC 2024 insurance program. Decision was made to continue with existing broker, Healthsure. Summary of Insurance presented and attached.
 - Durbin Engagement letter reviewed for fiscal year 2023.
 - Meeting date for November was approved to move to 11.27.23 at 11:30 a.m. due to the Thanksgiving holiday.

Don Lowry asked for a vote to approve the recommendation of the Board Finance Committee for the September 2023 Financials. The vote carried unanimously.

NEW BUSINESS**Discussion, Consideration and Approval of December 2023 Regular Board Meeting Date and Time**

December 2023 Board meeting discussion and recommendation to move to December 18, 2023, 5:30 p.m.

Don Lowry asked for a motion to approve the date change of the December 2023 Regular Board Meeting to December 18, 2023, at 5:30 p.m.

- ❖ **Motion:** A motion was made by Rob Holiday and seconded by Ricky Baker to approve the date change of the December 2023 Regular Board Meeting to December 18, 2023, 5:30 p.m. The motion carried with unanimous vote.

Discussion of Future Agenda items

Don Lowry asked if there were any future items to be posted on the November Board Agenda. None were noted.

EXECUTIVE SESSION: The Board convened to Executive Session at 6:50 p.m.

REGULAR SESSION: Regular session reconvened at 8:10 p.m. with a unanimous vote.

ADJOURNMENT:

Don Lowry adjourned at 8:11 p.m. with a unanimous vote.



Don Lowry, Chairman

Tony Rundles, Secretary