

# TRMC Board of Managers

## Minutes

January 30, 2023

The Titus County Hospital District Board of Managers met for a regularly scheduled meeting on Monday, January 30, 2023, at 5:30 p.m. in the Williams Conference Room on the 3<sup>rd</sup> Floor of Titus Regional Medical Center in Mt. Pleasant, TX.

**ATTENDEES:** Don Lowry, Tony Rundles, Rob Holliday, Royce Carr, Trent Abbott, Kevin Rose, Terry Scoggin (CEO), Dr. James Bove (COS), Dr. Milan Sekulic (CPE), Dr. Colton Bradshaw (VP Medical Affairs), and Dr. Will Hooks (CMO).

**ADMINISTRATION:** Kathy Griffis, Patty Boeckmann, Andy Fortenberry, Cynthia Gaddy (remote), Keith Luker (remote), Jill Smith (remote), Chris Torres (remote), Gena Mathison (remote), Yanet Sekulic (remote) Karl Garcia, and Genee Askew (remote).

**CALL TO ORDER:** Don Lowry called the meeting to order at 5:28 p.m., welcomed everyone and certified a quorum.

**Discussion, Nomination and Possible Approval of At-Large Board Member to fill vacancy**

After discussion with the Board, Don Lowry asked for a motion to approve the appointment of Kevin Rose to fill the At-Large Board Member vacancy.

- ❖ **Motion:** A motion was made by Tony Rundles and seconded by Trent Abbott to approve the appointment of Kevin Rose to fill the At-Large Board Member vacancy. The motion carried with unanimous vote.

**Oath of Office**

Teri Anderson, Executive Assistant, administered the Oath of Office to Kevin Rose, Manager at Large.

Kevin Rose provided some information about himself, family and work background and expressed his thanks to the Board for being considered and was deeply humbled.

**VISITORS: N/A**

**CONSENT AGENDA:**

**Recommendations:**

- I. Consider and approve minutes of the TCHD Regular Board Meeting – December 19, 2022
- II. Consider and approve minutes of the TCHD Called Board Meeting – January 20, 2023
- III. Consider and approve minutes of the Board Finance Committee – December 15, 2022
- IV. Consider and approve minutes of the Board Finance Committee – November 28, 2022
- V. Consider and approve minutes of the Board Finance Committee – October 27, 2022
- VI. Approval of Board of Manager Resolution 2023.01 to continue the Self Insurance Plan
- VII. Approval of Board of Manager Resolution 2023.02 for the 457 Money Purchase Plan
- VIII. Approval of TRMC's Risk Officer Job Description
- IX. Approval of TRMC's Compliance Committee
- X. Approval of MEC Recommendation to approve TRMC's Infection Control & Prevention Nurse

**Reports:**

- I. Executive Reports – Tabled
- II. Current Month Hospital Stats
- III. OR Endo Case Log Volume Report

Don Lowry asked for a motion to approve the Consent Agenda listed items above.

- ❖ **Motion:** A motion was made by Tony Rundles and seconded by Royce Carr to approve the listed Consent Agenda items. The motion carried with unanimous vote.

**RECOMMENDATIONS/REPORTS:****Discussion, Consideration and Action regarding TRMC's QAPI Program Initiatives**

Administration discussed in detail the plan for QAPI Program Initiatives and the plan to navigate data resulting in information and outcomes data. The QAPI will be discussed in open meetings going forward.

Governing Body Involvement, Infection Control, Documentation (Informed Consents) and Environment Of Care were the main focus during the State Survey. Kudos to Patty, Kathy, Cynthia, Medical Staff and Department Managers for their work during this time. Joint Commission survey will be submitted next month.

**Quality Program Matrix:**

Kathy provided an overview of the Quality Program Matrix which will provide more structure and inclusion while tying all departments together and closing loops on items. The current Matrix Clinical Quality section shows existing QAPI or Committees in blue with newly formed or redesigned QAPI or Committees in green. The Matrix flows to the Executive Committee which consists of the CEO, CNO, COO, CMO and as needed, the CFO. The Medical Staff Quality is as it sits today. TCOT will be defining their QAPI process.

CMS and the State also would like to see Social Determinants of Health and community information such as Community Needs Analysis, breakdown of measures, graphics, and health disparities in certain demographic areas included in Board discussions.

Medical Staff Quality is responsible for Utilization Management under the Quality Safety & Medical Risk Committee with Dr. Michael Henry serving as the Chair. Utilization Management is in the process of being revamped with a new Charter and structure. A newly formed position, Case Manager in ED, will help us to remain compliant.

Charters, formalized plans, and a dashboard are in the process and will be presented to the board each month.

Don Lowry asked for a motion to approve TRMC's QAPI Program Matrix.

- ❖ **Motion:** A motion was made by Rob Holliday and seconded by Trent Abbott to approve TRMC's QAPI Program Matrix. The motion carried with unanimous vote.

### **Medical Staff Update**

Dr. James Bove provided the following updates:

Dr. Henry and Dr. Slovak-Tucker switched roles for the 2023 calendar year. Dr. Henry is now the Chair of the Quality, Patient Safety and Risk Management Committee and Dr. Slovak-Tucker is the Chair of the Maternal & Pediatric Services Committee. Dr. Paul Cox is now the Chair of the Procedural Services Department.

End to end process training is currently being scheduled for Sharon Alexander to complete for the new Verity Credentialing System. Dr. Bove “applied” through Verity with minimal issues but resolved. Once rolled out, providers can apply, onboard and check approval status online. Go-Live is anticipated soon.

### **Medical Executive Committee (MEC) Recommendation for Medical Staff Appointments and Reappointments:**

Dr. James Bove presented the January 2023 Medical Staff Appointments and Reappointments to the Board. Dr. Carter Moore requested to be removed from the ED call list in alignment with the Medical Staff By-Laws on age. There was no further discussion. Recommendation unanimously approved by the Board of Managers.

### **FINANCE REPORT:**

#### **Financial Report as of December 2022:**

The December 2022 Financials were presented by Andy Fortenberry. Total Cash and Investments came in at \$800k favorable than prior month at \$27M. Patient Receivables came in favorable at a gross \$2.1M higher than prior month/\$100K Net. Further research being done on this figure as it could be denials. Excess Revenue came in at net loss of \$469K or \$41K unfavorable to budget.

Don Lowry asked for a motion to approve the recommendation of the Board Finance Committee for the December 2022 Financials. The motion carried with unanimous vote.

### **CAPITAL PURCHASES:**

#### **Consideration and approval of Capital Purchase**

1. Cyber Security Agreement (Multi-Year)

Don Lowry asked for a motion to approve the recommendations of the Board Finance Committee for the Capital Purchase of a Cyber Security Agreement (Multi-Year).

- ❖ **Motion:** A motion was made by Royce Carr and seconded by Tony Rundles to approve the Capital Purchase of a Cyber Security Agreement (Multi-Year). The motion carried with unanimous vote.

### **NEW BUSINESS:**

#### **2023 TCHD Committees**

Terry Scoggin reviewed the Committee structures for 2023 (slides attached to minutes).

Don Lowry asked for a motion to approve the 2023 TCHD Committee Structures

- ❖ **Motion:** A motion was made by Tony Rundles and seconded by Trent Abbott to approve the 2023 TCHD Committee Structures. The motion carried with unanimous vote.

**Patient Experience**

Real time Emergency Department survey scores for December were reviewed and in the Board packet. Currently working on obtaining real time results from Patient Tower and TCOT and will present to the Board next month.

**Discussion of Change of Board meeting date**

Terry Scoggin approached the Board requesting consideration to move June's board meeting date from Monday, June 26, 2023 to Tuesday, June 27, 2023. The board unanimously agreed Tuesday, June 27, 2023, will work fine. Teri Anderson to send out updated invite.

**Discussion of Future Agenda items**

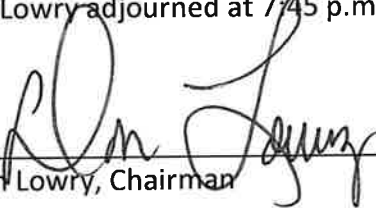
Don Lowry asked if there were any future items to be posted on the February Board Agenda. There were none.

**EXECUTIVE SESSION:** The Board convened to Executive Session at 6:46 p.m.

**REGULAR SESSION:** Regular session reconvened at 7:45 p.m. with a unanimous vote.

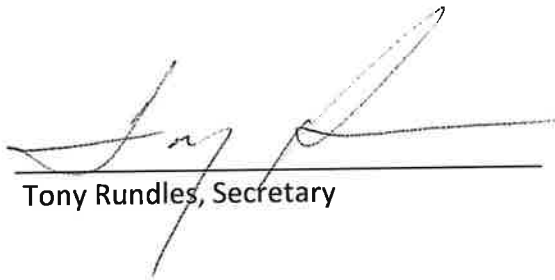
**ADJOURNMENT:**

Don Lowry adjourned at 7:45 p.m. with a unanimous vote.



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Don Lowry, Chairman



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Tony Rundles, Secretary