

TRMC Board of Managers

Minutes

January 29, 2024

The Titus County Hospital District Board of Managers met for a regularly scheduled meeting on Monday, January 29, at 5:30 p.m. in the Williams Conference Room on the 3rd Floor of Titus Regional Medical Center in Mt. Pleasant, TX.

ATTENDEES: Don Lowry, Tony Rundles, Rob Holliday, Kevin Rose, Royce Carr (remote), Ricky Baker, Trent Abbott, Terry Scoggin (CEO), Dr. James Bove (COS), and Dr. Will Hooks (CMO).

ADMINISTRATION: Patty Boeckmann, Kathy Griffis (remote), Andy Fortenberry and Jeff Drummond (legal)

VISITORS: Shirley Dickerson from TCAD, Dr. Saud Khan and Martina Ramirez

CALL TO ORDER: Don Lowry called the meeting to order at 5:31 p.m., welcomed everyone and certified a quorum.

Opening prayer was officiated by Chris Wigley. Pastor Chris Wigley of Trinity Baptist Church shared information on the upcoming “Night to Shine” event at Trinity scheduled on 2.9.24. The benefit will honor guests with special needs.

The Pledge of Allegiance was led by Andy Fortenberry.

Discussion, Consideration and Approval of Titus County Appraisal District’s Resolution #2024 – Titus County Appraisal District Renovation: Shirley Dickerson of the Titus County Appraisal District presented their Growth Project 2024 proposal for review and possible approval.

Don Lowry asked for a motion to approve the TCAD Growth Project 2024 Proposal

- ❖ **Motion:** A motion was made by Ricky Baker and seconded by Trent Abbott to approve the TCAD Growth Project 2024 proposal. The motion carried with unanimous vote.

EMPLOYEE RECOGNITION: Terry Scoggin recognized Dr. Saud Khan and Martina Ramirez on their role during the Joint Commission Stroke Survey which took place on December 22, 2023. Dr. Khan and Martina Ramirez along with Kathy Griffis have led the initiative on the Stroke program since 2014. Dr. Khan gave kudos to all involved in having the same goal to see the program to be successful. Martina echoed Dr. Khan’s sentiments and both commended CheyAnne Harris on her leadership and mentorship to help make the program a success.

Upcoming Events:

The following upcoming events were noted:

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|-----------------------------|-------------------------------|
| 📅 February 5 th | H&V/AUI Men’s Health Seminar |
| 📅 February 14 th | Lunch & Learn |
| 📅 February 17 th | Save your Ticker Health Fair |
| 📅 February 21 st | Diamon C Employee Health Fair |
| 📅 April 27 th | Annual Gala – more to come |

CONSENT AGENDA:

Recommendations:

- I. Approval of minutes of the TCHD Regular Board Meeting – 12.18.23
- II. Approval of minutes of the TCHD Board Finance Committee Meeting – 12.18.23
- III. Approval of Board of Manager Resolution 2024.01: Resolution Self Insurance Plan
- IV. Approval of Resolution 2024.02: Resolution 457 Money Purchase Plan
- V. Approval of Medical Executive Committee’s Recommendation for 2024 TRMC Medical Staff Committee Assignments

Reports

- I. Executive Reports
- II. Current Month Hospital Stats

Don Lowry asked for a motion to approve the Consent Agenda listed items above.

- ❖ **Motion:** A motion was made by Tony Rundles and seconded by Ricky Baker to approve the listed Consent Agenda items. The motion carried with unanimous vote.

RECOMMENDATIONS/REPORTS:

Medical Staff Update / Dr. James Bove

- ✚ The TRMC Medical Staff Committee members of 2024 were presented to the Board
- ✚ Dr. Henry will be Vice Chief COS for calendar 2024
- ✚ There is a visible presence of Dr. Jalal Akbar and his Hospitalists within the Committees for 2024

Medical Executive Committee (MEC) Recommendation for Medical Staff Appointments and Reappointments:

Dr. James Bove presented the Calendar 2024 Staff Appointments and Reappointments to the Board. There was no further discussion. Recommendation unanimously approved by the Board of Managers.

TRMC Quality Assurance/Performance Improvement Update:

CNO Quality Update:

- ✚ QAPI Standardization throughout organization
- ✚ All committees are doing well
- ✚ RCA tracking – taking another look to make sure processes are hardwired.
- ✚ Workflow
 - Quality Committee – Dr. Henry is chair and Dr. Hooks vice chair as CMO
- ✚ New process for fall risks
 - Med/Surg is below national average
 - ICU has had zero falls in 14 months
 - BHU is below national average on falls

CMO Quality Update

- ✚ Lunch and Learn Sepsis presentation was well received on January 10th. Great comments and questions afterwards.
- ✚ QAPI's working well
 - ✚ Sepsis Team
 - Engaged with nurse leaders and revamping the policy
 - ED is following protocol

Patient Experience

- ✚ Patient Safety Survey to be distributed out in February 2024 to all hospital full and part time staff, clinical and non-clinical job roles
- ✚ Accreditation, Certification, and Designation Timeline chart presentation to the Board
- ✚ Stroke Survey had small fixable findings and have until the 20th of February to respond
- ✚ Hospital HCAHPS Overall Rating scores were presented to the Board.
- ✚ ED Patient Experience Net Promotor Scores were reviewed and in the Board Packet.

Don Lowry asked for a motion to approve the TRMC Quality Assurance/Performance Improvement Update

- ❖ **Motion:** A motion was made by Tony Rundles and seconded by Rob Holliday to approve the TRMC Quality Assurance/Performance Improvement update. The motion carried with unanimous vote.

FINANCE REPORT:

Financial Report as of December 2023:

- ✚ The December 2023 Financials were presented by Andy Fortenberry.
- ✚ Gross revenue charges of \$30.8MM were under budget by \$2.09MM but exceeded prior year by \$1.2MM. Net Operating Revenue of \$9.7MM was \$447K less than budget and \$724K more than prior year, an increase of 7.5%.
- ✚ Total Operating Expenses of \$10.6MM was less than budget \$209K and increased \$743K from prior year.
- ✚ YTD Gross Revenue charges of \$93.2MM were over budget by \$789K and exceeded prior year by \$7.4MM. Net Operating Revenue of \$29.4MM was \$721K more than budget and \$3.0MM more than prior year, an increase of 10.2%. Total Operating Expenses of \$31.6MM was over budget \$206K and increased \$2.8MM from prior year.
- ✚ Days Cash on Hand for the month of December improved to 62 days as compared to 57 days for prior month.

Finance Committee Update

- ✚ FinThrive go-live scheduled end of February 15, 2024
- ✚ Labor Management Solution is being reviewed

Don Lowry asked for a vote to approve the recommendation of the Board Finance Committee for the December 2023 Financials. The vote carried unanimously.

Finance Committee Recommendation of Capital Requests:

- ✚ Emergency Capital Purchase:
 - GI Scope – Endoscope – Steris Advantage Plus AER and EdnoDry System
 - Joint Commission recommendation - \$167K
 - Center for Women’s Health Bone Density Machine
 - Existing model is 14 years old - \$54K
 - Ortho Tray (3rd – MAKO – Total Knee Replacement)
 - Will allow to do 3 a day for better flow in OR - \$83K
 - Security System – **Tabled until next month**

Don Lowry asked for a vote to approve the recommendation of the Board Finance Committee for the three Emergency Capital Requests. The vote carried unanimously.

NEW BUSINESS

Discussion, Consideration and Approval of Board of Manager 2024 Regular Meeting Schedule

The 2024 Regular Board meeting schedule was reviewed. The months of May and December were adjusted to May 28, 2024 and December 16, 2024 due to holidays during those months.

Don Lowry asked for a motion to approve the Board of Manager 2024 Regular Meeting Schedule with changes

- ❖ **Motion:** A motion was made by Rob Holliday and seconded by Trent Abbott to approve the Board of Manager 2024 Regular Meeting Schedule with changes. The motion carried with unanimous vote.

Health Equity Update

ARCOM affiliation demographics will be provided to the board next month.

TRMC Service Area Demographics provided census data to the Board for Titus and surrounding counties:

- ✚ Population
- ✚ Median Household Income
- ✚ Unemployment
- ✚ Households in Poverty
- ✚ Race
- ✚ Health Outcomes by County Rankings
- ✚ Chronic Disease
- ✚ Hypertension

Discussion of Future Agenda items

Don Lowry asked if there were any future items to be posted on the February Board Agenda. None were noted.

EXECUTIVE SESSION: The Board convened to Executive Session at 6:49 p.m.

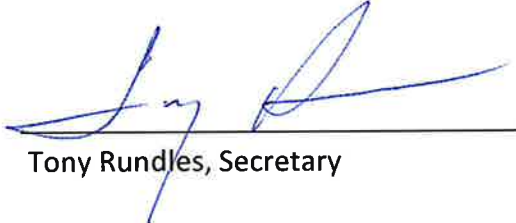
REGULAR SESSION: Regular session reconvened at 8:09 p.m. with a unanimous vote.

ADJOURNMENT:

Don Lowry adjourned at 8:09 p.m. with a unanimous vote.



Don Lowry, Chairman



Tony Rundles, Secretary